

# AGENDA

---

## Utah Counties Indemnity Pool Board of Directors Electronic/Virtual Meeting

Thursday, October 15, 2020, 12:30 p.m.

12:30 Open Meeting Bruce Adams

---

ITEM	ACTION	
------	--------	--

- |     |   |                             |
|-----|---|-----------------------------|
| 1.  | Review/Excuse Board Members Absent  | Bruce Adams                 |
| 2.  | Consider Board Appointment—Personnel Committee Chair (Unexpired Term)   | Bruce Adams                 |
| 3.  | Review/Approve August 20, 2020 Meeting Minutes  | Karla Johnson               |
| 4.  | Ratification/Approval of Payments and Credit Card Transactions  | Karla Johnson               |
| 5.  | Review/Approve Third Quarter Financial Statements   | Sonya White                 |
| 6.  | Review/Approve Tentative 2021 Budget  | Johnnie Miller, Sonya White |
| 7.  | Set Date and Time for Closed Meeting to Discuss Character, Professional Competence, Physical/Mental Health of an Individual | Bruce Adams                 |
| 8.  | Action on Personnel Matters   | William Cox                 |
| 9.  | Set Date and Time for Closed Meeting to Discuss Pending or Reasonably Imminent Litigation                                   | Bruce Adams                 |
| 10. | Action on Litigation Matters  | Christopher Crockett        |
- 

### INFORMATION

- |     |                                  |                |
|-----|----------------------------------|----------------|
| 11. | Nominating Committee Report      | Bob Stevenson  |
| 12. | Chief Executive Officer's Report | Johnnie Miller |
| 13. | Annual Membership Meeting        | Sonya White    |
| 14. | Other Business                   | Bruce Adams    |

Electronic Meeting Notice:  
<https://global.gotomeeting.com/join/448075109>  
By phone: 646-749-3122, Access Code: 448075109  
Anchor Location: 5397 S Vine St, Murray, UT

**Subject:** UCIP Board Appointment - Personnel Director  
**Date:** Monday, September 21, 2020 at 2:47:22 PM Mountain Daylight Time  
**From:** Sonya White <sonya@ucip.utah.gov>  
**To:** alma@ironcounty.net <alma@ironcounty.net>, bbadams@sanjuancounty.org <bbadams@sanjuancounty.org>, bbreshears@morgan-county.net <bbreshears@morgan-county.net>, dcox@washco.state.ut.us <dcox@washco.state.ut.us>, rcaging@allwest.net <rcaging@allwest.net>, ccrockett@co.weber.ut.us <ccrockett@co.weber.ut.us>, sjenkins@co.weber.ut.us <sjenkins@co.weber.ut.us>, clerkkj@kane.utah.gov <clerkkj@kane.utah.gov>, jkaiserman@wasatch.utah.gov <jkaiserman@wasatch.utah.gov>, bstevenson@daviscountyutah.gov <bstevenson@daviscountyutah.gov>, markwhitney@beaver.utah.gov <markwhitney@beaver.utah.gov>, mwilkins@uintah.utah.gov <mwilkins@uintah.utah.gov>  
**CC:** Johnnie Miller <jmiller@ucip.utah.gov>  
**Priority:** High  
**Attachments:** Alexander.pdf, Sadler.pdf, Yergensen.pdf

Hi Directors,

Pursuant to your direction at the August 20 Board Meeting, I have contacted the four Personnel Directors (that were discussed to fill the unexpired term of Deb Alexander) to confirm their willingness to serve. Here are their responses:

Jenica Sadler, *Box Elder County*: Declined due to time constraints (see attached).

Melissa Yergensen, *Duchesne County*: Willing to serve (see attached letter of interest and resume).

Mary Huntington, *Emery County*: Declined due to time constraints.

LeighAnn Wheeler, *Sevier County*: Declined due to the announcement of her 02/2021 retirement.

I am happy to contact any additional Member Personnel Directors as you may wish. Otherwise, I will include an item on the October 15 agenda to make the appointment to fill Alexander's unexpired term 2020. There will only be two Board Meetings for this unexpired term so please advise if you would like me to invite Melissa Yergensen to the October 15 meeting in anticipation that she will be the appointee.

I look forward to hearing from you with your direction.

**Sonya White**, *Chief Financial Officer*

**UTAH COUNTIES INDEMNITY POOL**

5397 S Vine Street | Murray, UT 84107-6757

801-307-2113 d | 801-558-8060 c | 435-608-4531 f

Follow UCIP on: [Facebook](#) | [Twitter](#) | [Instagram](#) | [YouTube](#)

**BOARD OF DIRECTORS  
MEETING MINUTES**

**Date and Time**

August 20, 2020, 12:30 p.m.

**Location**

UAC/UCIP Offices, 5397 S Vine St, Murray, Utah

**Directors Present**

Bruce Adams, *President*, San Juan County Commissioner  
Alma Adams, Iron County Commissioner  
Christopher Crockett, Weber County Deputy Attorney  
Dean Cox, Washington County Commissioner  
Scott Jenkins, Weber County Commissioner  
Bob Stevenson, Davis County Commissioner  
Mike Wilkins, Uintah County Clerk/Auditor

**Directors Participating Telephonically**

William Cox, *Vice President*, Rich County Commissioner  
Jim Kaiserman, Wasatch County Surveyor

**Directors Absent**

Karla Johnson, *Secretary/Treasurer*, Kane County Clerk/Auditor  
Deb Alexander, Davis County Human Resources Director  
Blaine Breshears, Morgan County Sheriff  
Mark Whitney, Beaver County Commissioner

**Officers Present**

Johnnie Miller, UCIP Chief Executive Officer  
Sonya White, UCIP Chief Financial Officer

**Others Present**

Alex Getts, UCIP Education & Training Specialist  
Marty Stevens, UCIP Operations Specialist

**Call to Order**

Bruce Adams called the meeting of the Utah Counties Indemnity Pool's Board of Directors to order at 12:30 p.m. on August 20, 2020 and welcomed those in attendance. Adams led the Pledge of Allegiance.

**Review/Excuse Board Members Absent**

Bob Stevenson made a motion to excuse Blaine Breshears from the June 18, 2020 Board of Directors meeting. Scott Jenkins seconded the motion, which passed unanimously. Dean Cox made a motion to excuse Deb Alexander and Blaine Breshears from this meeting. Alma Adams seconded the motion, which passed unanimously. Karla Johnson and Mark Whitney did not join the meeting telephonically as notified.

**Review/Approve June 18, 2020 Meeting Minutes**

The draft minutes of the Board of Directors meeting held June 18, 2020 were previously sent to the Board Members for review (see attachment number one). Bob Stevenson made a motion to approve the June 18, 2020 Board of Directors meeting minutes as presented. Dean Cox seconded the motion, which passed unanimously.

### **Ratification/Approval of Payments and Credit Card Transactions**

In Karla Johnson's absence, Mike Wilkins reported that Johnson has reviewed the payments made, the payments to be made and the credit card transactions of the Pool as of August 20, 2020 (see attachment number two). Mike Wilkins made a motion to approve the payments made, the payments to be made and the credit card transactions as presented. Alma Adams seconded the motion, which passed unanimously.

### **Review/Approve Second Quarter Financial Statements**

The draft second quarter 2020 financial statements were previously sent to the Board Members for review (see attachment number three). Sonya White reviewed the balance sheet with the Board reporting that cash and cash equivalents stood at \$15,259,954, with short term investments at \$502,110. Accounts receivable include Carbon County's participation in the fraud hotline. Prepaid expenses are prepaid reinsurance, the claims system, fraud hotline administration and the LocalGovU contract for a total of \$649,039. Long term investments with Zions Capital Advisors totaled \$1,520,404. Membership and capital contributions in Counties Reinsurance Limited (CRL) stood at \$3,397,129. Properties and equipment totaled \$534,425 for total assets at \$22,063,034. Liabilities include actuarial estimated reserves for losses and loss adjustment expenses of \$8,940,196, accrued expenses of \$161,480, contributions paid in advance of \$3,458,500 and pension liabilities of \$317,952. Total Net Position of the Pool at second quarter 2020 is \$9,184,905, an increase of \$366,974 from the prior quarter. White reviewed the income statement with the Board reporting that operating income is at 50% of budget for the year/second quarter, which is trending as expected. Underwriting expenses are also trending as expected at 50% of budget although reinsurance coverage is one percent over budgeted at the second quarter. White explained that she is watching this line item in the event an increase to the budget is needed. Administrative expenses are at 49% of budget. White reviewed the cash flow statement with the Board explaining that the financing activities during a given time period are represented including operating and investing activities along with a reconciliation to the change in net position. Mike Wilkins made a motion to approve the second quarter financial statements as presented. Scott Jenkins seconded the motion, which passed unanimously.

### **Review/Approve 2020 Appraisal Process**

Marty Stevens provided a report to the Board regarding the member appraisal process. A summary of members appraised in 2020 and those scheduled for 2021 was provided to the Board (see attachment number four). Stevens explained that the Pool covers over 1,430 properties that are cyclically appraised every five years, with 250-275 of the properties appraised annually. The Pool continues to educate its members on the differences between actual cash value, replacement cost and reproduction cost so that historical and/or ornate property values can be scheduled accordingly. Stevens reported that the appraisal firm provided the Pool with a construction cost index of 2.5% for properties not appraised this year. Dean Cox made a motion to approve the 2020 Appraisal Process as presented. Scott Jenkins seconded the motion, which passed unanimously.

### **Review/Approve Member Affirmed Exposures**

Sonya White provided the Board with member reported exposures, affirmed by the member's designated risk coordinator, for the 2021 program (see attachment number five). White explained that the statement of values (SOV) are used to rate property coverage. The rate for members in an earthquake zone is different than non-earthquake, which is why the SOVs are shown in separate columns. The average increase in property values is 4% from the prior year. The number of licensed vehicles is used to rate auto liability. The number of autos increased 2%. The number of unmanned aircraft systems (UAS) increased 17%. Full-time employees is used to rate general and public officials liability, which increased 2%. Full-time law enforcement employees, used to rate law enforcement liability, increased 2%. Revenues, used to rate crime coverage, increased 10%. White continued to explain that the reported exposures were provided to the actuary for the rate analysis. Estimated payroll is used to rate excess cyber (privacy and security) liability. Mike Wilkins made a motion to approve the member affirmed exposures as presented. Alma Adams seconded the motion, which passed unanimously.

### **Review/Approve Liability Self Insured Retention (SIR) Analysis**

Johnnie Miller presented information, provided by UCIP's actuary based on quotes from CRL, to increase the Pool's self-insured retention (SIR) that is currently at \$250,000 (see attachment number six). Miller recommended that the Board retain the \$250,000 SIR for both property and liability in 2021. Miller reviewed the actuary's report, informing the Board that raising the SIR layer to \$500,000 or \$750,000 would result in lower premiums for the Pool, but based on the Pool's five-year average, expected losses of \$36,000 could be expected. Miller reported that a year with several bad claims could result in losses of \$500,000 per claim. Miller reported that the actuary recommended staying at the current SIR level, which would protect the Pool's equity position. Miller noted the actuary's report indicated some savings to go to a higher property SIR layer,

but that he would prefer to review different aggregate and corridor options with CRL prior to renewal of the property reinsurance on 7-1-2021, to protect the Pool's equity position. Alma Adams made a motion to retain the liability self-insured retention at \$250,000. Bob Stevenson seconded the motion, which passed unanimously.

#### **Review/Approve 2021 Actuarial Rate Analysis**

The 2021 Actuarial Rate Analysis summary was previously sent to the Board Members for review (see attachment number seven). Johnnie Miller explained the process and the data By The Numbers Actuarial Consulting (BYNAC) utilized to provide contribution indications for the 2021 program. Miller reported that the Board typically approves the actuarial rate at the expect (55%) confidence level. Many Pools regularly target the 70% confidence level. The Board has usually looked between the 55% level and the 70% level and has utilized the Rate Stability Fund to book any amounts exceeding the 55% expected level. Miller reviewed the process used by the actuary in order to determine the expected losses for the next year based on prior years' experience, utilizing a breakdown of Law Enforcement Liability as an example. Miller clarified that Law Enforcement Liability doesn't cover all incidents arising in the Sheriff's Office, only those that involve law enforcement wrongful acts such as unlawful arrests, detentions, profiling, et cetera. Miller reported that Public Officials Liability covers claims that are not law enforcement or general liability, where property is not damaged, and injury is not incurred. Public Officials claims include civil rights violations, land use, employment law, or claims of injury to business or reputation. Due to moratoriums on hiring full-time employees and not filling vacated positions, full-time employees are going down which will drive rates up slightly. \$880,000 would need to be collected to cover Public Officials claims based on the actuary's projections. Increasing the confidence level would result in higher coverage rates for the membership. General Liability covers bodily injury and damage to property claims that are not the result of automobile accidents. The Pool would need to collect \$570,000 to cover General Liability claims based on the actuary's projections. Automobile Liability, \$200,000 would need to be collected to cover the actuary's projected claims. \$870,000 would need to be collected in order to cover Property claims for damage to Member's property and autos. \$3,840,000 would be required for losses, with \$2,190,000 required for reinsurance expenses and administrative costs, totaling \$7,030,000 in contributions at the expected level. Miller informed the Board that at minimum, the Pool needs to set rates at the expected level to follow its plan to increase Pool equity. Bob Stevenson made a motion to approve the 2021 Actuarial Rate Analysis as presented. Scott Jenkins seconded the motion, which passed unanimously.

#### **Review/Approve 2021 Rates and Estimated Member Contributions**

Sonya White provided the Board with a summary of recommended rates for each line of coverage for the 2021 program (see attachment number eight). White explained that the summary provides the Board with an exhibit using the Board's 2020 approved rates compared to the actuary's 2021 indicated rates and staff recommended rates all based upon on the member's affirmed exposures. Using the 2020 rates, the Pool would not collect enough contribution to meet the actuarial expected level of \$7,067,442 to pay projected losses, reinsurance costs and budgeted administrative expenses. As Johnnie Miller reported on the rate trends, if the Board approves the projected rates by the actuary, the rate for each line of coverage will fluctuate each year. The staff recommended rates are adjusted based on the rate trend data for each line of coverage. Contributions collected using the recommended rates are at \$7,096,172. White noted that there is a difference shown on the summary for the number of full-time employees between the General Liability and Public Officials Liability and the cyber (Privacy and Security Liability). This difference is due to one member that is not covered for General Liability or Public Officials Liability. Based on the staff recommended rates, White provided the Board with the estimated 2021 contributions by Member county (see attachment number nine). Bob Stevenson made a motion to approve the 2021 staff recommended rates and the estimated member contributions as presented. Christopher Crockett seconded the motion, which passed unanimously.

#### **Review/Approve Electronic Meeting Policy Amendments**

Johnnie Miller provided the Board with recommended amendments to the Electronic Meeting Policy (see attachment number ten). Due to the coronavirus pandemic, no Board members were present at the anchor location for the April and June Board Meetings. Miller reported that there is nothing in statute requiring the Pool to have a Board member at the anchor location and recommended removing language requiring a member of the Board to be at the anchor location. Dean Cox noted that Governor Herbert's executive order facilitating the ability of public bodies to conduct meetings electronically superseded Pool policy and questioned whether changes to the Electronic Meeting Policy Amendments were necessary. Miller affirmed that the executive order made an exemption for the last meeting, but this would absolve the Pool of policy conflicts in future. Chris Crockett noted that to suspend a meeting from utilizing an anchor location, the Board Chair would need to issue an order stating an anchor location was not being utilized for the public's

health, safety and wellbeing, supported by factual evidence, which would be included in the meeting's public notice and read into the minutes of the Board Meeting. Scott Jenkins made a motion to approve the Electronic Meeting Policy Amendments as presented. Dean Cox seconded the motion, which passed unanimously.

**Set Date and Time for Closed Meeting**

Alma Adams made a motion to strike agenda item: *Set Date and Time for a Closed Meeting to Discuss Character, Professional Competence, Physical/Mental Health of an Individual*. Chris Crockett seconded the motion, which passed unanimously.

**Action on Personnel Matters**

Alma Adams made a motion to strike agenda item: *Action on Personnel Matters*. Chris Crockett seconded the motion, which passed unanimously.

**Set Date and Time for Closed Meeting**

Scott Jenkins made a motion to strike agenda item: *Set Date and Time for a Closed Meeting to Discuss Pending or Reasonably Imminent Litigation*. Mike Wilkins seconded the motion, which passed unanimously.

**Action on Litigation Matters**

Scott Jenkins made a motion to strike agenda item: *Action on Litigation Matters*. Mike Wilkins seconded the motion, which passed unanimously.

**Chief Executive Officer's Report**

Johnnie Miller reported that he has begun presenting in-person trainings for counties that were ready to have onsite instruction again. Miller presented the Board Members with a copy of the CRL Annual Report. Miller reported he would be participating in the Western County Pool Directors meeting September 2-4. Miller reported that Deb Alexander had accepted a position with Salt Lake City and would no longer be eligible to serve on the Board of Directors by the October 15 meeting. Miller reminded the Board that Alexander's position is appointed, and that the Board would need to make an appointment to fulfill the remainder of Alexander's term. Sonya White provided the Board with a list of qualified candidates for the vacated position for the Board to consider, emphasizing counties that currently had no representation or had not been represented on the Board for a considerable period of time (see attachment number eleven). The Board instructed staff to contact each of the candidates for the Personnel Committee Chair position to determine if they are willing and able to serve. Alma Adams informed the Board that he had chosen not to seek re-election and would no longer be eligible to serve on the Board when his term ends.

**Other Business**

The next meeting of the Board of Directors will be held Thursday, October 15, 2020 at 12:30 p.m. at the UAC/UCIP offices, 5397 South Vine St, Murray, UT. Bruce Adams dismissed the Utah Counties Indemnity Pool Board of Directors Meeting at 2:45 p.m. on August 20, 2020.

Prepared by:

\_\_\_\_\_  
Sonya White, UCIP Chief Financial Officer

Submitted on this \_\_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
Karla Johnson, Secretary/Treasurer

Approved on this \_\_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
Bruce Adams, President

**UTAH COUNTIES INDEMNITY POOL**  
**Payments and Credit Card Transactions**  
**August 21 - October 15, 2020**

Date	Transaction Type	Num	Name	Memo/Description	Amount
<b>500-000000-10010100 ZionsMLC</b>					
08/26/2020	Check	BILLPAY	American Family Insurance	Claim: 01002388164	-3,000.00
08/26/2020	Check	BILLPAY	Enterprise Rent-A-Car Company of UT, LLC	Invoice: 9P185G	-522.18
08/28/2020	Check	ACH	Mylar Law, PC	Invoice: 00510	-23,471.43
08/28/2020	Check	ACH	Mylar Law, PC	Invoice: 00511	-18,636.77
08/28/2020	Check	ACH	Frontier Adjusters, Inc.	Invoice: T888333	-135.00
08/28/2020	Check	ACH	Davis County	Claim: DAV0000772020	-20,214.00
08/28/2020	Check	ACH	Davis County	Claim: DAV0000762020	-198.00
08/28/2020	Check	ACH	L. Dee Shakespear	Claim: IRO0000352020	-11,942.43
08/28/2020	Check	ACH	Paiute Indian Tribe of Utah	Claim: WAS0000442020	-2,302.62
09/02/2020	Check	BILLPAY	DepomaxMerit Litigation Services	Invoice: 202269	-969.90
09/02/2020	Check	BILLPAY	DepomaxMerit Litigation Services	Invoice: 202391	-1,214.06
09/02/2020	Check	BILLPAY	Herriman City	Claim: WEB0001132020	-1,042.17
09/04/2020	Check	ACH	Hutton Law Associates, PC	Invoice: 00372	-7,290.00
09/04/2020	Check	ACH	Mylar Law, PC	Invoice: 00513	-11,092.50
09/04/2020	Check	ACH	Suittter Axland	Invoice: 134	-7,059.62
09/04/2020	Check	ACH	Suittter Axland	Invoice: 140	-11,807.54
09/04/2020	Check	ACH	Suittter Axland	Invoice: 129	-19.50
09/04/2020	Check	ACH	Suittter Axland	Invoice: 139	-3,780.56
09/04/2020	Check	ACH	Suittter Axland	Invoice: 138	-4,866.93
09/04/2020	Check	ACH	Suittter Axland	Invoice: 136	-11,255.51
09/04/2020	Check	ACH	Suittter Axland	Invoice: 130	-288.50
09/04/2020	Check	ACH	Suittter Axland	Invoice: 135	-28,048.52
09/04/2020	Check	ACH	Frontier Adjusters, Inc.	Invoice: T890152	-243.80
09/04/2020	Check	ACH	Frontier Adjusters, Inc.	Invoice: T890281	-191.55
09/04/2020	Check	ACH	Wasatch County	Claim: WAT0000242020	-5,381.40
09/04/2020	Check	ACH	Ryan Bingham	Claim: WMH0000062020	-5,283.91
09/04/2020	Check	ACH	Douglas Dillon	Claim: GAR0000492020	-6,470.40
09/04/2020	Check	ACH	Edwin Eliason	Claim: IRO0000362020	-155.00
09/10/2020	Check	BILLPAY	Weber-Morgan Health Department	Claim: WMH0000042020	-4,924.77
09/10/2020	Check	BILLPAY	Uintah County	Claim: UIN0000312020	-1,989.97
09/10/2020	Check	BILLPAY	Allstate Payment Center	Claim: 0592537088 FVI	-3,000.00
09/11/2020	Check	ACH	Beaver County	Claim: BEA0000172020	-2,037.21
09/11/2020	Check	ACH	Weber County	Claim: WEB0000072020	-9,000.00
09/11/2020	Check	ACH	Dylan Oosterhouse	Claim: WMH0000052020	-5,537.32
09/11/2020	Check	ACH	Marlene Stringer	Claim: BEA0000182020	-1,745.45
09/11/2020	Check	ACH	Ashlie Stevenson	Claim: JUA0000722020	-3,355.36
09/11/2020	Check	ACH	Jean David Waters	Claim: JUA0000712020	-927.81
09/14/2020	Check	ACH	Goebel Anderson PC	Invoice: 5786	-324.00
09/14/2020	Check	ACH	Goebel Anderson PC	Invoice: 5793	-2,160.50
09/14/2020	Check	ACH	Goebel Anderson PC	Invoice: 5789	-558.00
09/14/2020	Check	ACH	Goebel Anderson PC	Invoice: 5787	-4,520.50
09/14/2020	Check	ACH	Goebel Anderson PC	Invoice: 5792	-5,310.00
09/14/2020	Check	ACH	Goebel Anderson PC	Invoice: 5791	-4,158.00
09/14/2020	Check	ACH	Goebel Anderson PC	Invoice: 5788	-3,334.93
09/14/2020	Check	ACH	Goebel Anderson PC	Invoice: 5790	-11,880.00
09/14/2020	Check	ACH	Mylar Law, PC	Invoice: 00517	-2,895.00
09/14/2020	Check	ACH	Mylar Law, PC	Invoice: 00519	-3,895.00
09/14/2020	Check	ACH	Mylar Law, PC	Invoice: 00518	-11,279.50
09/14/2020	Check	ACH	Strong & Hanni	Invoice: 219813	-12,663.06
09/14/2020	Check	ACH	Strong & Hanni	Invoice: 219812	-5,138.86
09/14/2020	Check	ACH	Strong & Hanni	Invoice: 219814	-2,627.50
09/14/2020	Check	ACH	Strong & Hanni	Invoice: 219811	-10,980.56

## UTAH COUNTIES INDEMNITY POOL

### Payments and Credit Card Transactions

**August 21 - October 15, 2020**

09/17/2020	Check	BILLPAY	Ryan John	Claim: JUA0000732020	-1,685.42
09/17/2020	Check	BILLPAY	Enterprise Rent-A-Car Company of UT, LLC	Invoice: 9P185G	-712.10
09/17/2020	Check	BILLPAY	Bear River Mutual Insurance Company	Invoice: 0714221	-3,000.00
09/17/2020	Check	BILLPAY	Bear River Mutual Insurance Company	Invoice: 0714221	-3,000.00
09/18/2020	Check	ACH	Mylar Law, PC	Invoice: 00521	-2,435.00
09/18/2020	Check	ACH	Davis County	Claim: DAV0000792020	-758.26
09/18/2020	Check	ACH	Sevier County	Claim: SEV0000322020	-269.10
09/24/2020	Check	BILLPAY	Uintah County	Claim: UIN0000302020	-142.75
09/24/2020	Check	BILLPAY	Curtis Squire	Claim: JUA0000702020	-310.54
09/24/2020	Check	BILLPAY	McMullin Legal Group, PLLC	Claim: WAS0000362019	-25,000.00
09/28/2020	Check	ACH	Beaver County	Claim: BEA0000052020	-8,943.84
09/28/2020	Check	ACH	Weber Human Services-	Claim: WHS0000482020	-1,223.80
09/28/2020	Check	ACH	Central Utah Water Conservancy District	Claim: DUC0000382020	-2,455.35
09/29/2020	Check	ACH	Mylar Law, PC	Invoice: 00533	-2,019.93
09/29/2020	Check	ACH	Mylar Law, PC	Invoice: 00532	-4,276.00
09/29/2020	Check	ACH	Mylar Law, PC	Invoice: 00531	-23,224.36
09/29/2020	Check	ACH	Frontier Adjusters, Inc.	Invoice: T893957	-460.60
10/01/2020	Check	BILLPAY	Enterprise Rent-A-Car Company of UT, LLC	Invoice: 144N7P	-498.75
10/01/2020	Check	BILLPAY	South Bountiful Auto Parts LLC	Invoice: 538920	-571.50
10/01/2020	Check	ACH	Box Elder County	Claim: BOX0000052020	-4,222.26
10/01/2020	Check	ACH	Davis County	Claim: DAV0000042020	-1,245.65
10/01/2020	Check	ACH	Mylar Law, PC	Invoice: 00536	-5,573.45
10/07/2020	Check	BILLPAY	Enterprise Rent-A-Car Company of UT, LLC	Invoice: 10FV8	-1,620.99
10/09/2020	Check	ACH	Duchesne County	Claim: DUC0000392020	-1,094.80
10/09/2020	Check	ACH	Emery County	Claim: EME0000202019	-1,727.90
10/09/2020	Check	ACH	Wasatch County	Claim: WAT0000132020	-57,521.79
10/09/2020	Check	ACH	Hutton Law Associates, PC	Invoice: 00373	-7,065.00
10/09/2020	Check	ACH	Mylar Law, PC	Invoice: 00544	-8,457.06
10/09/2020	Check	ACH	Suitter Axland	Invoice: 214	-3,741.00
10/09/2020	Check	ACH	Suitter Axland	Invoice: 220	-157.00
10/09/2020	Check	ACH	Suitter Axland	Invoice: 219	-5,885.00
10/09/2020	Check	ACH	Suitter Axland	Invoice: 218	-3,523.31
10/09/2020	Check	ACH	Suitter Axland	Invoice: 217	-3,887.26
10/09/2020	Check	ACH	Suitter Axland	Invoice: 216	-7,752.50
10/09/2020	Check	ACH	Suitter Axland	Invoice: 215	-8,937.19
10/09/2020	Check	ACH	Frontier Adjusters, Inc.	Invoice: T885095	-642.40
10/09/2020	Check	ACH	Frontier Adjusters, Inc.	Invoice: T895801	-70.00
10/09/2020	Check	ACH	Ryan Bingham	Claim: WMH0000062020	-1,743.49
10/09/2020	Check	ACH	Ray Quinney & Nebeker P.C.	Claim: MIL0001002016	-175,000.00
10/09/2020	Check	ACH	Bob's Body Shop, Inc.	Invoice: 25938	-1,736.71
<b>Total for 500-000000-10010100 ZionsMLC</b>					<b>- \$ 683,719.16</b>

#### 500-000000-10010100 ZionsMLE

08/21/2020	Expense		Zions Bank		-129.71
08/24/2020	Deposit		Brandon Johnson		4,100.00
08/28/2020	Check	ACH	PEHP-LTD	Agency: 1076	-208.87
08/28/2020	Check	ACH	Public Employees Health Program	Invoice: 0123152160	-7,995.34
08/28/2020	Check	ACH	Iron County	Adams Mileage Reimbursement	-262.16
08/28/2020	Check	ACH	Christopher Crockett	Mileage Reimbursement	-53.36
08/31/2020	Payroll Check	DD	Marty L. Stevens	Pay Period: 08/16/2020-08/31/2020 08/16/2020 to 08/31/2020	-1,761.80
08/31/2020	Payroll Check	DD	Sonya J. White	Pay Period: 08/16/2020-08/31/2020 08/16/2020 to 08/31/2020	-2,691.91
08/31/2020	Payroll Check	DD	Alexander F. Getts	Pay Period: 08/16/2020-08/31/2020 08/16/2020 to 08/31/2020	-1,566.78
08/31/2020	Payroll Check	DD	Johnnie R. Miller	Pay Period: 08/16/2020-08/31/2020 08/16/2020 to 08/31/2020	-5,112.85
08/31/2020	Payroll Check	DD	Johnnie R. Miller	Pay Period: 08/16/2020-08/31/2020 08/16/2020 to 08/31/2020	-1,250.00
08/31/2020	Payroll Check	DD	Korby M. Siggard	Pay Period: 08/16/2020-08/31/2020 08/16/2020 to 08/31/2020	-2,466.01



## UTAH COUNTIES INDEMNITY POOL

### Payments and Credit Card Transactions

**August 21 - October 15, 2020**

08/31/2020	Tax Payment	ONLINE	IRS	Tax Payment for Period: 08/29/2020-09/01/2020	-4,511.10
08/31/2020	Tax Payment	ONLINE	UT State Tax Commission	Tax Payment for Period: 08/01/2020-08/31/2020	-1,961.80
08/31/2020	Check	ONLINE	Utah Retirement Systems	Confirmation: 082514411426	-10,267.54
08/31/2020	Check	ONLINE	Nationwide Retirement Solutions	Entity: 0036786001	-2,665.06
09/01/2020	Check	BILLPAY	Bruce Adams	Mileage Reimbursement	-348.00
09/01/2020	Check	BILLPAY	Bob Stevenson	Mileage Reimbursement	-25.52
09/01/2020	Check	BILLPAY	Mike Wilkins	Mileage Reimbursement	-201.84
09/01/2020	Check	BILLPAY	Scott Jenkins	Mileage Reimbursement	-62.64
09/01/2020	(Check)	BILLPAY	US Bank	Account: 7814	-1,269.41
09/03/2020	Check	ACH	Johnnie R. Miller	Expense Reimbursement	-155.25
09/11/2020	(Check)	ACH	Gallagher Bassett Services, Inc.	Invoice: 15433	-276.00
09/11/2020	(Check)	ACH	Goebel Anderson PC	Invoice: 5785	-594.00
09/14/2020	Tax Payment		IRS	Tax Payment for Period: 09/12/2020-09/15/2020	-4,511.10
09/15/2020	Payroll Check	DD	Alexander F. Getts	Pay Period: 09/01/2020-09/15/2020 09/01/2020 to 09/15/2020	-1,566.77
09/15/2020	Payroll Check	DD	Marty L. Stevens	Pay Period: 09/01/2020-09/15/2020 09/01/2020 to 09/15/2020	-1,761.80
09/15/2020	Payroll Check	DD	Korby M. Siggard	Pay Period: 09/01/2020-09/15/2020 09/01/2020 to 09/15/2020	-2,466.01
09/15/2020	Payroll Check	DD	Sonya J. White	Pay Period: 09/01/2020-09/15/2020 09/01/2020 to 09/15/2020	-2,691.92
09/15/2020	Payroll Check	DD	Johnnie R. Miller	Pay Period: 09/01/2020-09/15/2020 09/01/2020 to 09/15/2020	-4,612.85
09/15/2020	Payroll Check	DD	Johnnie R. Miller	Pay Period: 09/01/2020-09/15/2020 09/01/2020 to 09/15/2020	-1,750.00
09/21/2020	Expense	ONLINE	Zions Bank		-127.62
09/28/2020	Check	ACH	PEHP-LTD	Agency: 1076	-210.77
09/28/2020	Check	ACH	Public Employees Health Program	Invoice: 0123179930	-7,995.34
09/28/2020	(Check)	ACH	Object Systems International, LLC	Invoice: 11044	-570.00
09/28/2020	(Check)	ACH	Strong & Hanni	Invoice: 215869	-1,810.71
09/29/2020	Tax Payment	ONLINE	IRS	Tax Payment for Period: 09/30/2020-09/30/2020	-4,511.10
09/29/2020	Tax Payment	ONLINE	UT State Tax Commission	Tax Payment for Period: 09/01/2020-09/30/2020	-1,985.60
09/29/2020	(Check)	ACH	Utah Association of Counties	Invoice: 6451	-1,000.00
09/30/2020	Payroll Check	DD	Alexander F. Getts	Pay Period: 09/16/2020-09/30/2020 09/16/2020 to 09/30/2020	-1,566.78
09/30/2020	Payroll Check	DD	Marty L. Stevens	Pay Period: 09/16/2020-09/30/2020 09/16/2020 to 09/30/2020	-1,761.80
09/30/2020	Payroll Check	DD	Sonya J. White	Pay Period: 09/16/2020-09/30/2020 09/16/2020 to 09/30/2020	-2,691.92
09/30/2020	Payroll Check	DD	Johnnie R. Miller	Pay Period: 09/16/2020-09/30/2020 09/16/2020 to 09/30/2020	-4,612.85
09/30/2020	Payroll Check	DD	Johnnie R. Miller	Pay Period: 09/16/2020-09/30/2020 09/16/2020 to 09/30/2020	-1,750.00
09/30/2020	Payroll Check	DD	Korby M. Siggard	Pay Period: 09/16/2020-09/30/2020 09/16/2020 to 09/30/2020	-2,466.00
09/30/2020	Check	ONLINE	Utah Retirement Systems	Confirmation: 092328581731	-10,331.12
09/30/2020	Check	ONLINE	Nationwide Retirement Solutions	Entity: 0036786001	-2,665.06
10/02/2020	(Check)	BILLPAY	US Bank	4485594555657814	-598.78
10/09/2020	(Check)	ACH	Gallagher Bassett Services, Inc.	Invoice: 15437	-180.00
10/15/2020	Payroll Check	DD	Marty L. Stevens	Pay Period: 10/01/2020-10/15/2020 10/01/2020 to 10/15/2020	-1,761.82
10/15/2020	Payroll Check	DD	Korby M. Siggard	Pay Period: 10/01/2020-10/15/2020 10/01/2020 to 10/15/2020	-2,466.01
10/15/2020	Payroll Check	DD	Johnnie R. Miller	Pay Period: 10/01/2020-10/15/2020 10/01/2020 to 10/15/2020	-4,612.85
10/15/2020	Payroll Check	DD	Johnnie R. Miller	Pay Period: 10/01/2020-10/15/2020 10/01/2020 to 10/15/2020	-1,750.00
10/15/2020	Payroll Check	DD	Alexander F. Getts	Pay Period: 10/01/2020-10/15/2020 10/01/2020 to 10/15/2020	-1,566.77
10/15/2020	Payroll Check	DD	Sonya J. White	Pay Period: 10/01/2020-10/15/2020 10/01/2020 to 10/15/2020	-2,691.92
10/15/2020	Tax Payment	ONLINE	IRS	Tax Payment for Period: 10/14/2020-10/16/2020	-4,511.06

**Total for 500-000000-10010100 ZionsMLE**

**-\$ 127,293.28**



# Utah Counties Indemnity Pool

---

## *FINANCIAL STATEMENTS*

Quarter Ending September 30, 2020

---

# Utah Counties Indemnity Pool

## Third Quarter 2020 Financial Statements

To the Board of Directors:

I have compiled the accompanying, in-house prepared, unaudited account balances arising from cash transactions and from accrual transactions of the Utah Counties Indemnity Pool as of September 30, 2020 to the basic financial statements.

Sonya White

Chief Financial Officer

801-307-2113

[sonya@ucip.utah.gov](mailto:sonya@ucip.utah.gov)

Reviewed this \_\_\_\_\_ day of \_\_\_\_\_, 2020

By: \_\_\_\_\_

# UTAH COUNTIES INDEMNITY POOL

## STATEMENT of NET POSITION

Quarter Ended September 30, 2020

	<u>Sep 30, 2020</u>	<u>Dec 31, 2019</u>	<u>Sep 30, 2019</u>
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	\$ 13,624,249	\$ 13,896,450	\$ 13,344,684
Short-term investments	702,019	402,361	451,349
Accounts receivable	4,504	-	2,559
Prepaid expenses	922,335	343,726	820,297
<b>TOTAL CURRENT ASSETS</b>	<u>15,253,108</u>	<u>14,642,536</u>	<u>14,618,888</u>
<b>LONG TERM INVESTMENTS</b>	1,128,454	553,520	3,105,360
<b>CAPITAL CONTRIBUTIONS</b>	3,397,129	3,397,129	500,000
<b>PROPERTY AND EQUIPMENT</b>	533,936	535,751	540,554
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred outflows related to pensions	<u>199,901</u>	<u>199,901</u>	<u>142,815</u>
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<u><u>\$ 20,512,527</u></u>	<u><u>\$ 19,328,838</u></u>	<u><u>\$ 18,907,618</u></u>
<b>LIABILITIES AND NET POSITION</b>			
<b>CURRENT LIABILITIES</b>			
Reserves for losses and loss adjustment expenses	\$ 8,940,196	\$ 8,940,196	\$ 9,350,613
Accrued expenses	153,685	140,399	129,161
Contributions paid in advance	1,729,215	1,112,359	1,693,557
<b>TOTAL CURRENT LIABILITIES</b>	<u>10,823,096</u>	<u>10,192,954</u>	<u>11,173,331</u>
<b>NONCURRENT LIABILITIES</b>			
Net pension liability	305,856	305,856	170,270
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred inflows related to pensions	<u>12,096</u>	<u>12,096</u>	<u>84,701</u>
<b>TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES</b>	<u>11,141,048</u>	<u>10,510,906</u>	<u>11,428,302</u>
<b>NET POSITION</b>			
Net investment in capital assets	529,241	529,241	529,241
Unrestricted	8,842,239	8,288,691	6,950,076
<b>TOTAL NET POSITION</b>	<u>9,371,479</u>	<u>8,817,931</u>	<u>7,479,316</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION</b>	<u><u>\$ 20,512,527</u></u>	<u><u>\$ 19,328,838</u></u>	<u><u>\$ 18,907,618</u></u>

**UTAH COUNTIES INDEMNITY POOL**  
**STATEMENTS of REVENUES, EXPENSES, and CHANGES in NET POSITION**  
**Quarter Ended September 30, 2020**

	<u>Sep 30, 2020</u>	<u>Budget</u>	<u>Over Budget</u>	<u>% of Budget</u>
OPERATING INCOME				
Contributions	\$ 5,187,997	6,917,142	(1,729,146)	75%
Investment Income	172,470	320,000	(147,530)	54%
Other Income	5,623	10,000	(4,377)	56%
TOTAL OPERATING INCOME	5,366,090	7,247,142	(1,881,052)	74%
UNDERWRITING EXPENSES				
Losses and Loss Adjustment Expenses	2,592,845	3,500,000	(907,155)	74%
Reinsurance Coverage	1,463,995	1,900,000	(436,005)	77%
TOTAL UNDERWRITING EXPENSES	4,056,840	5,400,000	(1,343,160)	75%
ADMINISTRATION EXPENSES				
Directors	14,619	55,000	(40,381)	27%
Depreciation	1,816	3,000	(1,184)	61%
Risk Management	37,129	70,000	(32,871)	53%
Public Relations	2,203	22,000	(19,797)	10%
Office	45,607	100,000	(54,393)	46%
Financial/ Professional	83,147	100,000	(16,854)	83%
Personnel	579,320	800,000	(220,680)	72%
TOTAL ADMINISTRATION EXPENSES	763,840	1,150,000	(386,160)	66%
TOTAL OPERATING EXPENSES	4,820,680			
NET OPERATING INCOME	545,410			
OTHER INCOME (EXPENSES)				
Change in Fair Value Investments	8,138			
TOTAL OTHER EXPENSES	8,138			
CHANGE IN NET POSITION	553,548			
NET POSITION AT BEGINNING OF YEAR	8,817,931			
NET POSITION AT END OF QUARTER	\$ 9,371,479			

**UTAH COUNTIES INDEMNITY POOL**  
**STATEMENTS OF CASH FLOWS**  
Quarter Ended September 30, 2020

	<u>2020</u>	<u>2019</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Contributions collected	\$ 5,800,348	\$ 6,334,200
Other fees collected	5,623	11,172
Reinsurance paid	(2,042,605)	(1,840,783)
Losses and loss expenses paid	(2,592,845)	(2,578,451)
Cash paid to employees	(566,033)	(597,053)
Other administrative expenses paid	(182,705)	(311,109)
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	<u>421,783</u>	<u>1,017,976</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of investments	(1,174,592)	(544,424)
Sale of investments	300,000	1,761,428
Capital contributions	-	(500,000)
Investment income	180,608	243,719
Purchase of capital assets	-	4,136
<b>NET CASH FLOWS FROM INVESTING ACTIVITIES</b>	<u>(693,984)</u>	<u>964,858</u>
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>	(272,201)	1,982,834
<b>CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR</b>	<u>13,896,450</u>	<u>11,913,616</u>
<b>CASH AND CASH EQUIVALENTS AT END OF QUARTER</b>	<u><u>\$ 13,624,249</u></u>	<u><u>13,896,450</u></u>
<b>RECONCILIATION OF CHANGE IN NET POSITION TO NET CASH</b>		
Change in net position	\$ 553,548	2,846,732
Adjustments to reconcile change in net position to net cash flows used by operating activities		
Depreciation	1,816	2,886
Interest on investments	(172,470)	(419,371)
Net outflows of resources relating to pension	-	120,067
Fair value of equity/investments	(8,138)	(663,090)
Accounts receivable	(4,504)	1,987
Prepaid expenses	(578,610)	(48,544)
Reserves for loss and loss adjustment expenses	-	(410,417)
Accounts payable	-	-
Accrued expenses	13,286	23,243
Contributions paid in advance	616,856	(435,517)
Total adjustments	<u>(131,765)</u>	<u>(1,828,756)</u>
<b>NET CASH USED BY OPERATING ACTIVITIES</b>	<u><u>\$ 421,783</u></u>	<u><u>1,017,976</u></u>

## UTAH COUNTIES INDEMNITY POOL

	Prior Year Actual (2019)	Current Year Budget (2020)	Preliminary Budget (2021)	Tentative Budget (2021)
<b>Revenue</b>				
Contributions	\$ 6,767,730	\$ 6,917,142	\$ 6,917,142	\$ 7,320,000
Investments	419,371	320,000	320,000	320,000
Other	11,172	10,000	10,000	10,000
<b>Total Income</b>	<b>7,198,273</b>	<b>7,247,142</b>	<b>7,247,142</b>	<b>7,650,000</b>
<b>Underwriting Expense</b>				
Losses and Loss Adjustments	2,168,034	3,500,000	3,500,000	3,500,000
Reinsurance	1,792,239	1,900,000	2,042,500	2,110,000
<b>Total Underwriting Expenses</b>	<b>3,960,273</b>	<b>5,400,000</b>	<b>5,542,500</b>	<b>5,610,000</b>
<b>Administration Expense</b>				
Directors	45,314	55,000	55,000	55,000
Depreciation	2,887	3,000	3,000	3,000
Risk Management	69,535	70,000	70,000	70,000
Public Relations	14,879	22,000	22,000	22,000
Office	87,903	100,000	100,000	100,000
Financial/Professional	93,478	100,000	100,000	100,000
Personnel	740,363	800,000	800,000	815,000
<b>Total Administrative Expenses</b>	<b>1,054,359</b>	<b>1,150,000</b>	<b>1,150,000</b>	<b>1,165,000</b>
<b>Total Operating Expense</b>	<b>5,014,632</b>	<b>6,550,000</b>	<b>6,692,500</b>	<b>6,775,000</b>
<b>Change in Net Position</b>	<b>\$ 2,183,641</b>	<b>\$ 697,142</b>	<b>\$ 554,642</b>	<b>\$ 875,000</b>

STRUCTURE of the BOARD

Representing	Present Board	County	Class	Office	2021 Board	Nominees	Never Represented	Unrepresented
Second <i>Davis, Washington, Weber</i>	Bob Stevenson Dean Cox	Davis	Second	Commissioner	Bob Stevenson Dean Cox		Daggett Wayne	Box Elder (2002) Daggett Duchesne (1999)
	Scott Jenkins	Washington Weber	Second	Commissioner	Scott Jenkins			Emery (2014) Garfield (1992)
Third <i>Box Elder, Iron, Uintah</i>	Mike Wilkins (2021)	Uintah	Third	Clerk/Auditor	Mike Wilkins			Garfield (1992) Juab (2014) Millard (2017)
Fourth <i>Duchesne, Juab, Millard, Morgan, San Juan, Sempete, Sevier, Wasatch</i>	James Kaiserman (2022)	Wasatch	Fourth	Surveyor	James Kaiserman			Plute (2012) Sanpete (1992) Sevier (2013) Wayne
Fifth-Sixth <i>Beaver, Daggett, Emery, Garfield, Kane, Plute, Rich, Wayne</i>	William Cox (2023)	Rich	Sixth	Commissioner	William Cox			
At Large	Alma Adams (2021)	Iron	Third	Commissioner		Paul Cozzens, Neal Geddies, Jeff Scott, David Tebbs		
	Bruce Adams (2020)	San Juan	Fourth	Commissioner		Bruce Adams		
	Mark Whitney (2023)	Beaver	Fifth	Commissioner	Mark Whitney			
Audit Law Enforcement Litigation Management Personnel	Karla Johnson (2022)	Kane	Fifth	Clerk/Auditor	Karla Johnson			
	Blaine Breshears (2022)	Morgan	Fourth	Sheriff	Blaine Breshears			
	Christopher Crockett (2023)	Weber	Second	Attorney	Christopher Crockett			
	Deb Alexander (2020)	Davis	Second	HR Director				



## 29<sup>th</sup> ANNUAL MEETING of the MEMBERS

---

**November 19, 2020, 5:00 pm**

**Rib & Chop House**

1676 South Convention Center Drive  
St. George, Utah

### **AGENDA**

**Business Session:** *Bruce Adams*

- Approval of Agenda
- Approval of Minutes
- Election
- Financial Report

**CEO Report:** *Johnnie Miller*

**Board Report:** *Bruce Adams*

**Service Awards:** *Karla Johnson*